



KASESE HUMANIST PRIMARY SCHOOL

SCHOOL RULES AND REGULATIONS:

SCHOOL FOUNDATION:

Kasese Humanist Primary School is set up on the Foundation of Humanism & Science

TO THE PUPILS:

1. DISCIPLINE:

Discipline is the key to success. Hence discipline is paramount in Kasese Humanist Primary school for that matter, our pupil's must:-

- Always tell the truth. Be obedient & respect elders, your teachers and yourselves
- Pupils are strictly warned against mistreating each other like, teasing, bullying, intimidation of any one fellow pupil (weak or strong, tall or short, boy or girl).
- Stealing & cheating shall not be tolerated in the school community.

2. ATTENDENCE:

- All students are expected to report back to school on the first day of every term.
- A student who misses school for reasons must carry a letter from the parent/Guardian to the class teacher to explain his/her absence.
- All students must attend class work and do all tests and homework given to them in the time given.

3. LANGUAGE:

English is the only medium of communication at school. Vernacular speaking is punishable.

4. SCHOOL UNIFORM:

- All pupil's are expected to be smartly dressed in full school uniform at school on their way to and from school and to respect our school dress code.
- Hair cuts, hair plaiting, hair perming, curl kits, caps slippers, open shoes, ear rings, necklaces and all sorts of coats/pullovers are not allowed on school compound. Hair must be kept short and neat.

5. INDISCIPLINE:

- Fighting, smoking, drinking of alcohol, chewing sweets and use of abusive language are highly prohibited in the school.
- Any student who intentionally misuses/breaks any school property must replace the property in question or made to replace it with a new one by the Administration.

6. VISITORS:

Visitors who wish to communicate to any pupil should first come to the school Head Teachers office for further action.

NOTE: *Any student who fails to observe any of the above schools rules and regulations may be punished or even expelled.*

TO THE PARENTS & GUARDIANS:

- All Parents and Guardians of the school should be able to meet their obligation of paying school fees and other dues in time.
- All parents and guardians who fail to meet the school dues in time will have their children sent out of school after some warnings.
- Parents who transfer away their children from Kasese Humanist Primary School with school debts will be able liable to face the Courts of Law to face Justice.

TO OUR TEACHING AND NON TEACHING STAFF

- As our school operates on Humanist Values and Ethics and Science Foundation, all our member of staff should adhere and observe the school purpose, act and conform to these values which are being fixed on the walls of each class.
- Any member of Staff who does not satisfy the Management of Kasese United Humanist Association in his day to day running of his or her activities faces a penalty of being chased or face the disciplinary committee
- All member of staff are supposed to report at work by 7:30 AM – 5:00 PM Monday to Friday and on special cases during Saturday Coaching while our School Guard should be available from 6:00 PM – 7:30 AM.
- Its a responsibility of our Staffs to ensure school property assigned to them like plastic chairs are kept safely and every after class, all plastic chairs should be kept in P.1 or Upper Nursery or brought to the Staff room.
- Class registers must be signed every morning and afternoon to monitor pupils attendance.
- Teachers should be able to sign the Teachers Attendance Book every morning and evening and during payment of Teachers salaries, this book will be a point of reference.

MISCELLANEOUS ISSUES

- **The School Time-table should be adhered to; strictly enough to do the right thing at the right time, in the right place.**
- **Class work, manual work, game activities allocated to pupils should be diligently done in due time without failure or pretty excuse to pupils; Break fast is mandatory to be taken by all pupils at the school while Lunch is Optional.**
- **All pupils must strive to reach the average pass-mark of 50% in all subjects taught. Otherwise one will advised to repeat.**
- **The school Toilets should always be kept clean at all times and when the school is closed, they too should be kept closed after school hours.**
- **The School compound should be kept tidy and clean. As a means to keep the school compound clean dust bins will be put at strategic locations where refuse and wastes can be dumped.**
- **Caning of students is prohibited unless otherwise, our teachers are encouraged to devise alternative methods of giving punishment to our pupils.**

THANKS VERY MUCH FOR RESPECTING & OBSERVING OUR SCHOOL RULES AND REGULATIONS